

Registering for the Academic Year 2010/11

Continuing Students

All **eligible Continuing students (i.e. progressing from year 1 to year 2, etc.)** have been entered automatically for the new academic year. You do not need to complete a registration form.

An invoice for appropriate fees will be sent out by the Accounts Department to those returning to CIT. Until such time as these fees are paid in full you are not fully registered on the course.

After you commence classes you will be required to register online for whatever elective modules that you have chosen. You will be informed of how to do this at a later stage.

Students not returning

If you are not returning to college, please email admissions@cit.ie as soon as possible, quoting your full name, date of birth, ID number, and the course from which you are withdrawing.

All classes start at 9.00am on Monday 13th September unless otherwise advised by your Department. Check your Departmental notice board upon arrival for details. Departments will contact students by email if start time differs from the above. Please refer all queries regarding classes to your own Department.

Students in Programmes with Options

A Progression Registration Form has been posted to all **eligible** students. Choose your Option, sign the form and post it back to Admissions by the indicated return by date.

An invoice for appropriate fees will be sent out to you by the Accounts Department. Until such time as these fees are paid in full you are not fully registered on the course.

After you commence classes you will be required to register online for whatever elective modules that you have chosen. You will be informed of how to do this at a later stage.

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by email if start time differs from the above. Please refer all queries regarding classes to your own Department.

Award Level Students

A Registration Form has been posted to all eligible students. Indicate if you are taking up the offer, sign the form and post back to Admissions by the indicated return by date. An invoice for appropriate fees will be sent out by the Accounts Department to those returning to CIT. Until such time as these fees are paid in full you are not fully registered on the course.

After you commence classes you will be required to register online for whatever elective modules that you have chosen. You will be informed of how to do this at a later stage.

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Autumn Repeats & (results outstanding)

Students who are repeating their exams in the Autumn and other students with results outstanding (eg Work Placement students):

The Progression and Awards Board (PAB) meetings in September will determine the examination results for the repeat examinations. Results will be available online by week ending 17th September.

Qualified students:

- i) Continuing students will be automatically rolled to the new academic year;
- ii) Students on courses with Options, and those students in an Award year will be sent Registration Forms.

After you commence classes you will be required to register online for whatever elective modules that you have chosen. You will be informed of how to do this at a later stage.

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