

## **CIT PROGRESSION SCHEME for LINKED SCHOOLS – 2017/18**

### **General Information**

The CIT *Progression Scheme* for Linked Schools has been put in place to increase participation rates at third level among students who have the ability to succeed academically but may require the economic means or the necessary social support to do so.

CIT makes 50 places available for students through the *Progression Scheme*. All applicants (even those who gain entry to CIT on their own merit) may avail of post entry supports including college induction, academic supports, educational guidance and financial assistance where possible.

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### **Who can apply?**

Applications are considered from Leaving Certificate students that have made an application to study in CIT through the Central Applications Office (CAO) and who attend a CIT *Linked School*.

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### **What are the eligibility criteria?**

Applicants must meet indicator 1 (income) **plus** indicator 2 (linked school attendance) **plus** any other indicator from the remaining list to be eligible for the scheme:

**1 + 2 + (3 or 4 or 5 or 6) = Eligible**

1. **Income:** Meets income limits for 2017

<b>Children in family</b>	<b>Income Limit 2017/18</b>
Fewer than 4	€45,790
4-7	€50,325
More than 8	€54,630

2. **Linked School attendance:** You attended a linked school for at least three of the last five years
  3. **Means tested social welfare:** Your family received a means tested payment from the Department of Social Protection for at least 26 weeks in 2017
  4. **Socio-economic group:** You belong to a group that is under-represented in higher education based on the occupation and employment status of your parent(s) or guardian(s). Groups include: non manual workers; semi-skilled and un-skilled manual workers and agricultural workers
  5. **Medical/GP Visit Card:** Your family has a medical card/GP visit card that is valid to 31 December 2017
  6. **College attendance:** You are the first member/first generation in your family to attend higher education
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## **How does it work?**

- You must meet minimum entry requirements for the course you applied for (check the CIT prospectus);
  - Foundation level maths for the most of the programmes of study in CIT is **not** sufficient to meet minimum entry requirements;
  - If you qualify (see indicators above) your application will be assessed if you need to gain entry to CIT on reduced points. Students gain a place on the Progression Scheme based on their application, school reference, leaving cert points and personal statement;
  - Offers are made in the CAO second round.
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## **How do I apply?**

Fill out the application form (online) and return supporting documentation by post to the CIT Access Service, Bishopstown, Cork (see notes below on documentation that must be supplied).

Please keep copies of everything you send and request proof of postage from the post office for your own records.

CLOSING DATE: Tuesday 1 May 2018.

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## **Any questions?**

- Talk to your Guidance Counsellor
  - Email: [linkedschools@cit.ie](mailto:linkedschools@cit.ie)
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## DOCUMENTS REQUIRED - GUIDELINES

All applicants must complete the online personal details section and family details section

Send by post to Access Service, CIT, Bishopstown, Cork

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### Criteria 1: Income

(Submit either a, b, c, d, e or f depending on household income)

TYPE OF HOUSEHOLD INCOME	DOCUMENT(S) REQUIRED	WHERE CAN I GET THIS?
a. Working/paying PAYE	P21 2017	<a href="http://www.revenue.ie">www.revenue.ie</a>
b. Receiving Dept Social Protection/HSE payment (means-tested or other)	Statement of Benefits for 2017	<a href="http://www.welfare.ie">www.welfare.ie</a>
c. Self-Employed	Notice of self-assessment for 2016 plus company/farm accounts	Accountant or <a href="http://www.revenue.ie">www.revenue.ie</a>
d. Working plus receiving Dept Social Protection/HSE payment	P21 for 2017 plus statement of benefits for 2017	<a href="http://www.revenue.ie">www.revenue.ie</a>
e. Working plus self-employed income	Notice of self-assessment for 2016 plus company/farm accounts	Accountant or <a href="http://www.revenue.ie">www.revenue.ie</a>
f. Self-employed plus Dept Social Protection/HSE payment	Notice of self-assessment + company a/c's for 2016 plus statement of benefits for 2017	<a href="http://www.revenue.ie">www.revenue.ie</a> and <a href="http://www.welfare.ie">www.welfare.ie</a>

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### Criteria 2: Linked Schools Attendance

Inform your guidance counsellor that you are applying for the Progression Scheme and request that they send a school reference directly to the Access Service on your behalf.

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### Criteria 3: Means Tested Social Welfare Payment

Go to [www.welfare.ie](http://www.welfare.ie) and request a statement of benefits for your social welfare payment for 2017.

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### Criteria 4: Socio Economic Group

Submit a P21 (balancing statement), available from [www.revenue.ie](http://www.revenue.ie)

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### Criteria 5: Medical Card

Submit a copy of medical or GP visit card valid to 31 December 2017.

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### Criteria 6: College Attendance

Complete family details section.

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