



# **Cork Institute of Technology**

## **Open Access Policy**

**Version 1  
(11<sup>th</sup> December 2019)**

## 1. DOCUMENT DETAILS

|                             |                                  |
|-----------------------------|----------------------------------|
| <b>Title:</b>               | Open Access Policy               |
| <b>Author(s):</b>           | CIT Library; CIT Research Office |
| <b>This Version Number:</b> | Version 1                        |
| <b>Status:</b>              | Approved                         |
| <b>Effective Date:</b>      | 18 <sup>th</sup> December 2019   |
| <b>Review Date:</b>         | 18 <sup>th</sup> December 2021   |

**Important Note:** If the 'Status' of this document reads 'Draft', it has not been finalised and should not be relied upon.

## 2. REVISION HISTORY

| Version Number | Revision Date | Summary of Changes | Changes tracked? |
|----------------|---------------|--------------------|------------------|
| 1.0            |               |                    |                  |
|                |               |                    |                  |

## 3. RELEVANT/RELATED EXISTING INTERNAL DOCUMENTS

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| Cork Institute of Technology, Code of Good Practice in Research, June 2019<br>Cork Institute of Technology, Regulations for Postgraduate Research Study, June 2015<br>Cork Institute of Technology, Policy on Intellectual Property, July 2011 |
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## 4. RELEVANT/RELATED EXISTING EXTERNAL DOCUMENTS

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| National Framework on the Transition to an Open Research Environment 2019<br>EU Commission Directive 2019/790 of 17 April 2019 on copyright and related rights in Digital Single Market and amending Directives 96/9/EC and 2001/29/EC<br>Commission Recommendation (EU) 2018/790 of 25 April 2018 on access to and preservation of scientific information C/2018/2375 |
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## 5. CONSULTATION HISTORY

***This document has been prepared in consultation with the following bodies:***

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| Research & Innovation Committee of Academic Council, Academic Staff and Students via Academic Council |
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## 6. APPROVALS

*This document requires following approvals (in order where applicable):*

| Name             | Date                           | Details of Approval Required |
|------------------|--------------------------------|------------------------------|
| Academic Council | 18 <sup>th</sup> December 2019 | Approved Version 1           |
|                  |                                |                              |

## 7. PURPOSE

To disseminate the scholarly work of Cork Institute of Technology (CIT) as widely as possible while also ensuring its long-term preservation.

## 8. DESCRIPTION

Open Access allows for the online sharing of scholarly work without the barrier of subscription paywalls.

Ensuring unhindered access to publicly funded research enables CIT to reaffirm its place among the global research community by sharing its knowledge for the benefit of society. In doing this CIT amplifies the value of the work done by its researchers and fulfills the needs of funder mandates, as well as increasing the potential for collaboration with researchers nationally and internationally.

In publishing its Open Access Policy, CIT endorses the *National Framework on the Transition to an Open Research Environment*<sup>1</sup> and moves towards an alignment with the European Commission's most recent recommendations on the access to and preservation of scientific information.<sup>2</sup>

## 9. APPLICATION

The policy applies to all scholarly work authored or co-authored by CIT staff and research students during their affiliation with CIT. Institute staff and research students are entitled and expected to deposit digital copies of their research or scholarly work in CIT's open-access repository. These include, but are not limited to:

- Articles.
- Conference papers.
- Monographs.
- Book chapters.
- Any datasets related to the above.

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<sup>1</sup> National Framework on the Transition to an Open Research Environment 2019

<sup>2</sup> Commission Recommendation (EU) 2018/790 of 25 April 2018 on access to and preservation of scientific information C/2018/2375

Further to this, the open-access repository will accept grey literature that has been generated during the time of a person's affiliation with CIT. Such items will include, but are not limited to:

- Reports.
- Conference proceedings.
- Posters.

Depositing these works ensures the preservation of CIT's outputs; it is a separate action from making work openly available and cannot be waived.

All deposits will include full bibliographic data which will comply with *FAIR Data Principles*<sup>3</sup>, i.e., that data is Findable, Accessible, Interoperable and Reusable. In keeping with this, all deposits will comply with the *CIT Code of Good Practice in Research*, specifically, sections 11.2.1 and 11.2.1.3.<sup>4</sup>

A separate policy exists for the depositing of Masters and Ph.D. theses.<sup>5</sup>

## 10. EXCEPTIONS

If there is a project related restriction reason for not making scholarly work openly available at the time of deposit -e.g., the existence of publisher embargoes, ethical, legal, or intellectual property reasons—then the full text of the item can remain closed for the duration of an agreed embargo period.

## 11. COPYRIGHT

Library staff will endeavor to ensure that all deposits made will honour original publisher policies and guidelines. However, copyright compliance remains the sole responsibility of the author(s).

CIT encourages all authors to retain the copyright of their publications and materials deposited in the open-access repository and to do so under a Creative Commons Attribution 4.0 License (CC BY 4.0).<sup>6</sup>

Any license applied to material deposited in the open-access repository shall grant the right for text and data mining, in accordance with EU copyright guidelines.<sup>7</sup>

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<sup>3</sup> European Commission. Turning FAIR into reality: Final Report and Action Plan from the European Commission Expert Group on FAIR Data. Luxembourg: Publications Office of the European Union; 2018

<sup>4</sup> Cork Institute of Technology, Code of Good Practice in Research, June 2019

<sup>5</sup> Cork Institute of Technology, Regulations for Postgraduate Research Study, June 2015

<sup>6</sup> Creative Commons Attribution 4.0 International Public License (CC BY 4.0)

<sup>7</sup> EU Commission Directive 2019/790 of 17 April 2019 on copyright and related rights in Digital Single Market and amending Directives 96/9/EC and 2001/29/EC

## **12. RESPONSIBLE OFFICER(S)**

The Registrar and Vice President for Academic Affairs and the Vice President for External Affairs, in consultation with the Head of Research, the Institute Librarian and the Research and Innovation Committee of Academic Council will be responsible for interpreting this policy, resolving disputes concerning its interpretation and application, and recommending changes to the Institute from time to time.