

1. Document Details

Title:	Supplement to Guidelines: Admissions to Level 8 Degrees (Post Level 7 Award) for 2019/20 Level 7 graduates, 2020/21 Level 7 graduates, and 2021/22 Level 7 graduates applying in 2022 (Cork Campuses)
Editor(s):	Chair of Admissions Committee of Cork Academic Legacy Committee of Academic Council (CALCAC)
This Version Number:	1.2
Status:	APPROVED
Effective Date:	May 2022
Review Date:	September 2022
Governing Policy:	Guidelines: Admissions to Level 8 Degrees (Post Level 7 Award), CIT/MTU Cork

Important Note: If the ‘Status’ of this document reads ‘Draft’, it has not been finalised and should not be relied upon.

2. Revision History

Version Number	Revision Date	Summary of Changes	Changes tracked?
1.0	May 2020		Yes
1.1	Nov 2020	Extension of validity period and related amendment of policy title; and an <u>Annex</u> containing a list of derogations	
1.2	May 2022	Further extension of validity period	

3. Relevant/Related Existing Internal Documents

CIT	January 2010	Guidelines: Admissions to Level 8 Degrees (Post Level 7 Award)
CIT	May 2020	CIT Continuity Plan for Teaching + Learning + Assessment Version 2.0

4. Relevant/Related Existing External Documents

--	--	--

5. Consultation History

This document has been prepared in consultation with the following bodies/functions:

Chair of Admissions Committee of CALCAC

6. Approvals

This document requires following approvals (in order where applicable):

Name	Date	Details of Approval Required
Academic Council	18/11/20	Approval of Version 1.1
Governing Body	03/12/20	Approval of Version 1.1
Cork Academic Legacy Committee of Academic Council	25/04/22	Approval of Version 1.2

7. Purpose

This supplement to *Guidelines: Admissions to Level 8 Degrees (Post level 7 Award)* (Jan 2010), sets out supplementary guidelines to Heads of Dept. (HoDs) for accepting transfers or requests for entry from level 7 graduates to level 8 programmes within the constraints of available resources. The level 8 programmes may be cognate programmes, follow-on add-on degrees or parallel ab initio honours programmes with differentiated modules.

These supplementary provisions apply during the lifespan of the Institute's *Continuity Plan for Teaching + Learning + Assessment* or any subsequent revised arrangements for teaching, learning and assessment as operated in response to the COVID-19 crisis.

8. Scope

The supplementary guidelines apply to all level 7 graduate applicants, internal and external, for entry, advanced entry or transfer to the award stage of level 8 programmes within MTU Cork Campuses including joint award programmes and programmes delivered by other institutions as may be authorised by Munster Technological University.

The parent procedure for this document is the *Guidelines: Admissions to Level 8 Degrees (Post Level 7 Award)* (Jan 2010). The provisions of the parent procedure continue to apply in full except where specifically and explicitly varied or further detailed by this supplement.

9. Definitions

Not applicable

10. Supporting Documents

None

11. Supplementary Guideline Provisions

The following provisions supplement *Guidelines: Admissions to Level 8 Degrees (Post Level 7 Award)* (Jan 2010) which needs to be read in conjunction with these provisions.

Supplementary Provisions Relating to Section 1:

Definition:

These guidelines relate to entry to an honours degree following completion of a level 7 ordinary degree. The issue of movement from a Level 7 ordinary degree to a Level 8 honours degree is defined as one of admission to the programme. Accordingly, it is not part of the formal remit of the Level 7 ordinary degree Progression and Awards Board (PAB).

Supplementary Provisions Relating to Section 2:

Requirement:

The candidate must achieve a Pass *and* a 40% average mark across the modules specified for the Level 7 Award stage in the approved programme schedule. Borderline consideration of marks below the 40% average will not apply.

Supplementary Provisions Relating to Section 3:

Repeat of Modules to satisfy the Admissions Requirement to level 8:

Passed modules: Where a student fails to achieve a Pass *and* a 40% average, he/she may apply to be reassessed in some or all modules and may use the new results to satisfy the admission requirement. In no case is there a requirement for the student to achieve at least 40% or better in *all* modules.

Supplementary Provisions Relating to Section 5:

Process:

Where a student has achieved a Pass *and* a 40% average standard at the first attempt, eligibility for admission to specific cognate Level 8 degrees is clear-cut and may be dealt with administratively through the Admissions Office, with the agreement of the Head of Department.

ANNEX

A Listing of Programmes with Derogations from the: ‘Supplement to Guidelines: Admissions to Level 8 Degrees (Post Level 7 Award) for 2019/20 Level 7 Graduates, 2020/21 Level 7 graduates, and 2021/22 Level 7 graduates applying in 2022’.

In each programme case, 2022 entry requirement details can be sought from the relevant Head of Department.

Department of Architecture

- BSc (Hons) in Architectural Technology, Stage 4, CARCT_8_4
- BSc (Hons) in Interior Architecture, Stage 4, DINAR_8_4

Department of Civil, Structural & Environmental Engineering:

- BEng (Hons) in Structural Engineering, Stage 3, CSTRU_8_3

Department of Mechanical, Biomedical & Manufacturing Engineering:

- BEng (Hons) in Mechanical Engineering, Stage 3, EMECH_8_3
- BEng (Hons) in Biomedical Engineering, Stage 3, EBIOM_8_3
- BEng (Hons) in Process Plant Technology, Stage 4, EPSTE_8_4
- BEng (Hons) in Advanced Manufacturing Technology, Stage Year 4, EAMTN_8_4

Dept. of Process, Energy & Transport Engineering

- BSc (Hons) in Transport Management, Stage 4, TTMGT_8_Y4