

## Online Payments Terms and Conditions

MTU Cork campus provides the facility for students to pay their fees on-line. Please read these terms and conditions carefully before using the online payment facility.

Students can pay their fees by logging onto the MTU Cork campus online payment facility. The encryption technology used on the site offers a high level of security. Payments are made through a secure payment gateway, and 3D secure is enabled on this site in conjunction with REALEX and Evalon. MTU will not receive any of your card details.

All payments are in EURO and your account will be immediately debited for the amount. In the event of a programme being cancelled, or the students' subsequent withdrawal from the University, a refund will be made as calculated in accordance with Institutes refund policy.

Before making any payments, you should ensure that the amount you are trying to pay does not exceed any limits placed on your card by its issuer. Please note that if there is a transaction/daily limit on your laser card, you may be required to complete more than one transaction to pay your fees in full.

The University cannot accept liability if payment is refused or declined by the credit/debit card supplier for any reason. It is the responsibility of the student to ensure payment has been made.

The following cards can be used on this site: **Visa, Visa Debit, Mastercard and Laser** Please allow for 3 - 5 working days for your student record with the University to be settled following payment. A student's record on the website is based on the students record with the University and thus when making a payment a student must take this settling period into account.

### **To pay your fees on-line, you will need to have the following to hand:**

- MTU Student ID number and Password
- Debit / Credit card: You must have the credit/debit/laser card number, expiry date, CSV or CVV Number, the cardholders name, full address including postcode, their phone number and email address.

The data that you provide during this transaction will only be used for the purpose of recording your payment. The University is a registered Data Controller and will comply with its obligations under existing or future Data Protection legislation with regards to dissemination of personal information to any third party.

If you have any payment queries, you can contact us in the following ways:

**Email:** [feesCork@mtu.ie](mailto:feesCork@mtu.ie)

**Telephone:** 021-4335440