
How to make an Online Payment

Once you have logged in using your Student ID number and Password

- Click on **Student Main Menu > Fee Payment** and you can select
 - **Pay outstanding balance in full**
 - **Make a Part Payment of Fees**
 - **Student Fees Receipt**
- To pay the outstanding Balance - the **TERM BALANCE** will be displayed and will show the total amount you owe. This is based on the information provided to MTU by you, the student. Therefore, if you believe the amount to be incorrect, you should email the Student Fees Office at feesCork@mtu.ie
- Click to accept terms and conditions.
- Click **PAY NOW** if you wish to pay the full amount - You will be taken to our payment screen.
- To make part payment, enter the amount to want to pay and click submit – you will be taken to our payment page.
- To print a receipt, select **Student Fees Receipt**, select the term and submit.

Please ensure you are set up for 3D Secure. To complete payment, you should get a request from your card provider to authorize the payment by entering a code or approving a push notification sent to your Banking online App. If you are encountering any errors, you will need to contact your Bank who can resolve any 3D Secure issues.

The following information is required for processing your card payment. Please complete the following fields with the information pertaining to the card holder

* indicates required field

Card Holders Billing Address 1:*	<input type="text"/>
Card Holders Billing Address 2:	<input type="text"/>
Card Holders Billing Address 3:	<input type="text"/>
City/Town :*	<input type="text"/>
County/State:*	<input type="text"/>
Zipcode/Eircode:*	<input type="text"/>
Country:*	<input type="text" value="Please Select ..."/>
Phone Number (Including country code eg: +353) *	<input type="text" value="Please Select ..."/> <input type="text"/>
Email Address:*	<input type="text"/>

Please note, the email address provided here is not the email address payment confirmation will go to. This information is captured solely for the purpose of billing information authentication.

The fields marked * above should match the details held by your bank.